

Agenda



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Date: 26 November 2018

www.southoxon.gov.uk

www.whitehorsedc.gov.uk

A meeting of the

Joint Scrutiny Committee

will be held on Tuesday 4 December 2018 at 6.30 pm

Meeting Room 1, 135 Eastern Avenue, Milton Park, Milton OX14 4SB

Members of the Committee:

Councillors

South

David Turner (co chair)

Sue Lawson

David Nimmo-Smith

John Walsh

Ian White

Vale

Debby Hallett (co chair)

Mike Badcock

Robert Hall

Anthony Hayward

Chris Palmer

Preferred Substitutes

South

John Cotton

Pat Dawe

Stefan Gawrysiak

Mocky Khan

Imran Lokhon

Toby Newman

Vale

Katie Finch

Dudley Hoddinott

Vicky Jenkins

Mohinder Kainth

Sandy Lovatt

Judy Roberts

Emily Smith

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Margaret Reed, Head of Legal and Democratic

Agenda

Open to the Public including the Press

1. Apologies for absence

To record apologies for absence and the attendance of substitute members.

2. Minutes

(Pages 3 - 4)

To adopt and sign as a correct record the Joint Scrutiny Committee minutes of the meeting held on 30 October 2018 (attached).

3. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

4. Urgent business and chairman's announcements

To receive notification of any matters which the chairman determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chairman.

5. Public participation

To receive any questions or statements from members of the public that have registered to speak.

REPORTS AND OTHER ITEMS BROUGHT BEFORE THE SCRUTINY COMMITTEE FOR ITS CONSIDERATION

6. S106 negotiation, CIL charges and management of spend

To consider the joint report of the head of planning and head of development and regeneration (to follow).

7. Work schedule and dates for all South and Vale scrutiny meetings

(Pages 5 - 7)

To review the attached scrutiny work schedule. Please note, although the dates are confirmed, the items under consideration are subject to being withdrawn, added to or rearranged without further notice.



Minutes

of a meeting of the

Joint Scrutiny Committee

held on Tuesday, 30 October 2018 at 6.30 pm

at the Meeting Room 1, 135 Eastern Avenue, Milton Park, Milton OX14 4SB

Open to the public, including the press

Present:

Members:

South Oxfordshire District Councillors: Sue Lawson, David Nimmo-Smith, David Turner, John Walsh and Ian White

Vale of White Horse District Councillors: Debby Hallett (co-chairman in the chair), Mike Badcock, Robert Hall, Anthony Hayward, Chris Palmer

Officers: Phil Ealey, Liz Hayden and Nicola Meurer

Also present:

Councillor Caroline Newton (South Oxfordshire)

Councillors Eric Batts and Emily Smith (Vale of White Horse)

Sc.19 Apologies for absence

The Vale Cabinet Member for Housing and Environment, Elaine Ware, sent her apologies. Councillor Eric Batts substituted. South Councillor Ian White sent apologies in advance of being late for the meeting.

Sc.20 Minutes

The minutes of the meeting held on 20 September 2018 were agreed as an accurate record and were signed by the Chairman.

Sc.21 Declarations of interest

There were no declarations of interest.

Sc.22 Urgent business and chairman's announcements

There were no chairman's announcements.

Sc.23 Public participation

None.

South Oxfordshire District Council and Vale of White Horse District Council – Joint Scrutiny Committee minutes

Sc.24 Draft housing allocations policy

The committee considered the report of the head of housing and environment which detailed the draft joint housing allocations policy (HAP), which sought comments to be taken into consideration as part of the current consultation process. Background documents had been circulated prior to the meeting, including the:

- Draft housing allocations policy; and
- Equality Impact Assessment.

Caroline Newton, South Cabinet member for housing and environment introduced the report. Also present to answer questions were Vale Councillor Eric Batts (substituting for Councillor Elaine Ware), Cabinet member for legal and democratic services; Liz Hayden, head of housing and environment; and Phil Ealey, Housing Needs Manager.

In response to members' questions, the committee was informed that:

- If a household does not have a local connection anywhere, they are eligible to join the housing register and the local authority will have a duty to provide housing assistance, but not an automatic duty to accommodate.
- Due to continued work in homelessness prevention in collaboration with private landlords, the number of those on the housing register and in temporary accommodation is falling.
- The current consultation is ongoing until 26 November 2018; officers will check this is reflected on the websites.
- The housing allocation policy includes the mechanism for allocating Oxford City's unmet need, subject to any agreement within both council's Local Plans. South Oxfordshire and Vale of White Horse would retain control of the nomination and allocation process, not Oxford City.
- The term 'keyworker' has not been included due to the difficulty with definition; it is more inclusively 'workers'.
- Once the consultation period is finished, the report will be presented to Cabinet Briefings followed by Cabinets and, subject to approval and not being called-in, will be formally adopted on 11 February 2019.

Committee requested that officers circulate the final consultation report to members prior to the Cabinets meeting.

RESOLVED: to note the draft joint housing allocation policy and request a further report be brought back to scrutiny committee once the Oxford unmet need allocation has been agreed and been in operation; the timescale of which is to be confirmed.

Sc.25 Work schedule and dates for all South and Vale scrutiny meetings

The committee noted its work programme.

The meeting closed at 7:30pm

Schedule for Scrutiny Committees

(further items to be added to schedule as required)

Meeting date	Council	Agenda items	Purpose of Report	Invited	Cabinet members	Report Author	Head of Service	Strategic Lead
Thurs 13 Dec	South	Local Plan	To consider the emerging Local Plan	Y	Felix Bloomfield	Holly Jones	Adrian Duffield	Adrianna Partridge
Tues 22 January 2019	South	Corporate Delivery Plan Progress Report	Regular Monitoring Report		Kevin Bulmer	Sally Truman	Adrianna Partridge	Adrianna Partridge
		Annual Monitoring Report	Annual Review		Roger Cox	Ben Duffy	Adrian Duffield	
Tues 5 February	South	Review of Final Draft Budget	To make recommendations to Cabinet		David Dodds	Richard Spraggett (Capita)	Adrianna Partridge	Adrianna Partridge
		5 Councils contract changes and action plan	To consider progress made on implementing changes		Kevin Bulmer	David Wilde	Andrew Down	
Thurs 7 February	Vale	Review of Final Draft Budget	To make recommendations to Cabinet		Robert Sharp	Richard Spraggett (Capita)	William Jacobs	Adrianna Partridge
		The Beacon	To consider past and projected future financial performance		Alice Badcock	Duncan Grainge	Donna Pentelow	
		Budget Scrutiny Task Group	To consider the Task Group report		Robert Sharp	Task Group	William Jacobs	
		5 Councils contract changes and action plan	To consider progress made on implementing changes		Ed Blagrove	David Wilde	Andrew Down	
		Corporate Delivery Plan Progress Report	Regular Monitoring Report		Ed Blagrove	Sally Truman	Adrianna Partridge	

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		Annual Monitoring Report	Annual Review		Roger Cox	Ben Duffy	Adrian Duffield	
Possible additional meeting	Joint							Adrianna Partridge
Thurs 7 March	Joint Chair: David Turner	Board Reports 5CP services brought back in-house	To review their efficacy To consider costs and other implications of bringing outsourced services back in-house		Ed Blagrove/Kevin Bulmer Various	Chris Draper	Adrianna Partridge Andrew Down	Adrianna Partridge
Tues 26 March	South	Capita performance: HR, payroll and IT	To review the performance of the council's contractor		Bill Service	Andrew Down	Andrew Down	Adrianna Partridge
Thurs 28 March	Vale	Parliamentary report on scrutiny effectiveness.	To consider the report		n/a	Adrianna Partridge	Adrianna Partridge	Adrianna Partridge

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Dates to be identified for the following items:

South

Corporate Plan Refresh
Berinsfield Redevelopment Project
Planning Appeals (requested 26.9.17)
Performance Review of Cornerstone
Air Quality Action Plan

Vale

Corporate Plan Refresh
Oxfordshire Growth Board Governance Arrangements
Abingdon Redevelopment: Charter Centre
HMO Policy and Strategy

Joint

Science Vale Marketing Campaign
Reallocation of £295k Didcot Garden Town Grant
Unlawful encampments

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The Cabinet work programmes can be accessed via the following links:

South

<http://democratic.southoxon.gov.uk/mgListPlans.aspx?RPId=121&RD=0>

Vale

<http://democratic.whitehorsedc.gov.uk/mgListPlans.aspx?RPId=507&RD=0>

Meeting Start times: Joint: 6:30; South: 6:30; Vale: 7.00;

Scrutiny Work Item Preparation

Members are invited to consider the following headings for future agenda items

Item name

Date of report to Committee

What do we want to know about? What topics should the report provider include in their report to Scrutiny?

Who to invite to Committee? (Cabinet member(s) and Head(s) of Service). Anyone from outside agencies?